

INDIANA RETAIL TAX-EXEMPT NO.

0019182490013

FEDERAL EXCISE TAX-EXEMPT NO.

035780113

# PURCHASE ORDER

PURCHASE ORDER NO.

PAGE 1 OF 1

IN ACCORDANCE WITH  
BID OR CONTRACT DATED

THIS NUMBER MUST APPEAR ON INVOICES,  
DELIVERY MEMO, PACKING SLIPS, SHIPPING  
LABELS AND ANY CORRESPONDENCE.

VENDOR NO.

S  
H  
I  
P  
T  
O

RUSH COUNTY SCHOOLS  
330 W 8TH STREET

RUSHVILLE IN 46173

DATE OF ORDER	REQUISITION NO.	SHIP TO ARRIVE BY	DEPARTMENT DIST/LEAP		
DESCRIPTION		QUANTITY	UNIT	UNIT PRICE	AMOUNT
1					
2					
3					
4					
5					
6					
7					
8					
9					
0					
1					
2					
3					
4					
5					
6					
7					
8					
9					
0					

SHIPPING INSTRUCTIONS

PAYMENT

- SHIP PREPAID.
- C.O.D. SHIPMENTS CANNOT BE ACCEPTED.
- RAIL OR EXPRESS SHIPMENTS CANNOT BE ACCEPTED. OUR SCHOOLS ARE OUTSIDE THEIR DELIVERY LIMITS.
- PURCHASE ORDER NUMBER MUST APPEAR ON ALL SHIPPING LABELS.
- THIS ORDER ISSUED IN COMPLIANCE WITH IC 5-22.

I HEREBY CERTIFY THAT THERE IS AN UNOBLIGATED BALANCE IN THIS APPROPRIATION SUFFICIENT TO PAY FOR THE ABOVE ORDER.

FORM APPROVED BY STATE BOARD OF ACCOUNTS FOR

ORDERED BY \_\_\_\_\_ AUTHORIZED SIGNATURE / TITLE

DOCUMENT CONTROL NO. **025859**

**ORIGINAL - VENDOR'S COPY**